

COOK SPECIALIST II, CORRECTIONAL FACILITY

JOB ANALYSIS

BACKGROUND INFORMATION

Date of Job Analysis: December 18 - 27, 2006

Collective Bargaining Identification: R15

Job Analysis Conducted By: Dianna Boyd, Selection Analyst
Office of Selection Services
Department of Corrections and Rehabilitation

Number of Incumbents: There are 119.2 positions in this classification with 19.2 vacant positions per Department of Corrections and Rehabilitation Filled/Vacant Position Report dated January 5, 2007.

Names of the Subject Matter Experts and their background:

PAT YATES, FOOD MANAGER (CF)

Pat currently works as a Food Manager, (CF) at Preston YCF and has been in this classification for 20 years. She has been with the Department of Corrections and Rehabilitation for 21 years.

JOHN HUNTER, ASSISTANT CORRECTIONAL FOOD MANAGER

John currently works as an Assistant Correctional Food Manager at CTC-Annex, Richard A. McGee Correctional Training Center, and has been in this classification for 3 years. Prior to his current classification, he was a Supervising Correctional Cook for 5 years and a Supervising Cook I for 8 years. He has been with the Department of Corrections and Rehabilitation for a total of 16 years.

KEN FORSHAY, CORRECTIONAL FOOD MANAGER I

Ken is a Correctional Food Manager I at CMF in Vacaville, and has been in this classification for 4 years. Prior to his current classification, he was a Supervising Cook II at CSP-Corcoran for 2 years. He has been with the Department of Corrections and Rehabilitation for 17 years.

DOLORES LOZANO, DEPARTMENTAL FOOD ADMINISTRATOR

Dolores is a Departmental Food Administrator at the Division of Juvenile Justice, (Headquarters), and has also been a Food Administrator I. She has been with the Department of Corrections and Rehabilitation for 20 years.